

What is a By-Name List (BNL)?

January 2020

- Up-to-date list of individuals currently experiencing homelessness
- Our first tool to implement as we build a Coordinated Access System in Simcoe County



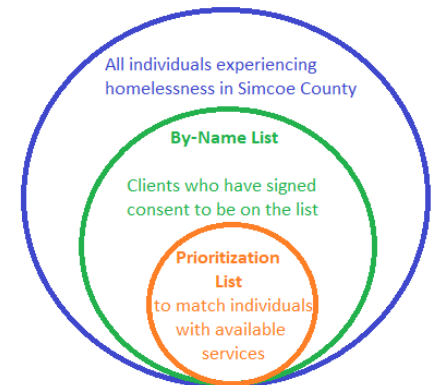
What will the BNL be used for?

Community-Level Data (non-identifying information)

- Track how many people are coming into homelessness, moving into housing, changes over time
- Measure Simcoe County's progress towards functional zero of chronic homelessness
- Collect concrete evidence for the services we need more of to best meet community needs

Individual-Level Data (confidential identifiable information)

- Together with HIFIS software, share client information between service providers to reduce duplication of work, avoid individuals re-answering the same questions multiple times
- Use objective scores to prioritize individuals for Housing First case management program (personal information is used to measure Priority Score, but not seen by decision makers)



Our BNL will start out as a list in spreadsheet form, then will become an integrated part of HIFIS

Over time the BNL will be used to prioritize individuals for different types and levels of services

What do service providers need to do with the BNL?

Add actively homeless clients to the BNL

- Fill out the Common Consent Form and Common Intake Form, add the individual to HIFIS, and upload forms to Sharepoint

Keep the individual's information up to date

- Confirm you are still working with and in contact with the individual, or use a BNL Update Form to report significant changes
- Provide updates every 30 days while you are actively working with that individual
- Provide additional information if the individual is eligible and wants to be referred for Housing First prioritization

BNL Training

Find all forms and documentation at builtforzerosimcoecounty.ca/bnl

The BNL is ready to use as of Jan 15, 2020 for County-funded emergency shelter, transitional housing, motel voucher and housing support programs who have been trained in HIFIS. All other housing agencies and more types of service providers will be encouraged to use the BNL in the future.